#### ICT DEPARTMENT

**E-LEARNING:** 

VERSION 1.0

STUDENT MANUAL

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https://lms.mua.ac.ke

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# **Logging into Moodle LMS**

For you to login you go to the following link: <u>https://lms.mua.ac.ke/lms/login/</u> and insert your username and password on the login page ; see below screenshot.

LOG IN TO	E-LEARNIN	IG MUA
nsande		
••••••		
Log in		
Lost password?		
Lost password?	ES MAY ALLOW	/ GUEST ACCESS
Lost password? SOME COURSE Access as a guest	ES MAY ALLOW	/ GUEST ACCESS
Lost password? SOME COURSE Access as a guest Cookies notice	ES MAY ALLOW	/ GUEST ACCESS

# Update profile & change settings

- 1. On any Moodle page, go to the User menu in the top right corner of the page (where you would go to log out).
- 2. Expand the user menu and click on Profile.
- 3. Under User Details click on the Edit profile link.
- 4. Enter your City/town & Country (if required).
- 5. Add description (with phone #, office hours, brief bio, etc).
- 6. Upload a picture (strongly recommended as per cue recommendations).

#### Moodle navigation, My Courses, Dashboard:

After logging in, you'll see the dashboard, which displays your enrolled courses, upcoming deadlines, and recent announcements.

On the top left corner , there is a button named , My Courses, this is where you can click and view all the units enrolled to you as a student for the current semester. See below Screenshot;



Click on the My Courses Tab and it will show all the units enrolled;

Home Dashboard My courses	
The Management Userative Viscourse Flowbling Parents Expering Progress	
MY COURSES	
COURSE OVERVIEW	
All ~ Search Sort by course name ~ Card ~	
DIT 100: Concepts of Database Management Systems DICT - Diploma in Information Communication Technology	
I	

# **Navigating a Course:**

Inside a course, you'll find sections with resources, activities, and materials. Click on section titles to access content. See below screenshot;

DCU 103: BASIC BUSINESS STATISTICS							
	Course	Participants	Grades	Question bank	Competencies	More 🛩	
✓ GENERAL							Collapse all
E Ansouncements							
E LATER							Mark and over
Opened. Minitaty 124 July 2003, 12-10 PM							
년 57AT100							Markardore
Opened: Monday, 14 July 1023,3 14 PM							
✓ WEEK1: INTRODUCTION							
							Mark as done

# **Uploading Assignments:**

Navigate to the assignment in the course. Click on the assignment title. Read the instructions and click the "Submit Assignment" button. Upload your file, add comments if necessary, and click "Submit." **Kindly note the system will only accept PDF files only**.

# **Participating in Forums:**

Access the course forum from the course menu.

Click on a discussion topic to view posts.

Click "Reply" to contribute to the discussion.

# Taking Quizzes:

Find the quiz in the course.

Click on the quiz title.

Read instructions and click "Start Quiz."

Answer questions and submit.

#### **Viewing Grades:**

Look for the "Grades" or "My Grades" link in the course.

View your grades for assignments, quizzes, and more.

#### **Messaging and Communication:**

Click the "Messages" link in the top navigation.

Select a user to message or start a new conversation. See below video/ click the link for an overview of the LMS.

# **Brief Video :**

